

**INVOICE #**

[invoice\_num]

**INVOICE DATE**

[updated\_at;onformat=~date]

**INVOICE FROM**

[bill\_from.name]
[bill\_from.address\_full]

**DUE DATE**

[due\_at;onformat=~date;tz=local]

**TOTAL AMOUNT**

[total\_amount; onformat=~money;noerr]

**STATUS**

[status]

**INVOICE TO**

[bill\_to.name;noerr]
[bill\_to.address\_full;noerr]

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| --- | --- |
| **DESCRIPTION** | **COST** |

 |
| **[billable\_items.group\_title;block=tbs:row;sub1=(billable\_items);noerr]**

|  |  |
| --- | --- |
| * [billable\_items\_sub1.label;block=tbs:row;noerr]

[billable\_items\_sub1.description;noerr] | [billable\_items\_sub1.cost;onformat=~money;noerr] |
| [billable\_items\_sub1;block=tbs:row;nodata]No billable items. |  |

 |
| **[billable\_items;block=tbs:row;nodata]No events selected.** |
|  | Sub Total |  | [sub\_total\_amount;onformat=~money;] |
|  | Discount Amount |  | [onshow;block=tbs:row;when [discount\_amount] != ‘’] ([discount\_amount;noerr;onformat=~money;])  |
|  | [taxes.label;noerr] ([taxes.percent;noerr]%) |  | [onshow; block=tbs:row; when [taxes.cost] != 0][taxes.cost;onformat=~money;block=tbs:row;noerr] |
|  | Payment on [payments.created\_at;onformat=~date;noerr] |  | ([payments.amount;onformat=~money;block=tbs:row;sub1=(refunds);noerr])* [payments\_sub1.amount;block=tbs:listitem;onformat=~money;noerr;] refunded on[payments\_sub1.created\_at;onformat=~date;noerr]
 |
|  | **Total Paid** |  | **[onshow;block=tbs:row;when [paid\_amount]+-0][paid\_amount;onformat=~money;]** |
|  | **[onshow;if [total\_amount] = [outstanding\_balance\_amount]; then ‘Total Due’; else ‘Outstanding Balance’]** |  | **[onshow;block=tbs:row;when [outstanding\_balance\_amount]+-0][outstanding\_balance\_amount;onformat=~money;]** |
| *Kindly note a [deposit\_percent]% deposit of [deposit\_amount;onformat=~money;] is due [onshow; if [deposit\_due\_at] != ‘’; then [deposit\_due\_at;onformat=~date;tz=local]; else ‘immediately’]. [onshow;block=tbs:p;when [deposit\_amount] != ‘’]* |
| [notes] |
| [footer] |