



Lumos Events Chicago



Disc Jockey • Photo Booth • Intelligent Lighting • AV Equipment Rental

Phone: (123) 456-7890 Address: 123 Main Street, Chicago, Illinois 60605 www.djcompanyllc.com Email: hello@djcompany.com

SAMPLE AGREEMENT FOR DJ SERVICES

This DJ Services Agreement is between **Additional Signer and Example Client** ("Clients") and Lumos Events Chicago.

Contract # **3** Client Address: **1177 Spencer Mountains** Type of Event: **Anniversary**

Client Email: **kellen35@bahringer.net** Client Phone: **+1-870-997-6307**

Date of Event: **02/07/2024** Event Duration: **10** Start Time: **1:00 pm** End Time: **11:00 pm** (see terms below for details on "overtime" charges).

Location of Event: **Fancy Events Venue** Address: **775 Silver Lane**

Location Contact Name: **Kaycee Spalding** Email: **hello@eventsvenue.com** Phone:

Primary Contact: **Additional Signer** Non-Refundable Deposit: **\$232.50** Due No Later Than: **12/24/2023**

Compensation:

Compensation is to be paid as noted within this Agreement. For each hour in addition to Event Duration, Clients shall pay an additional \$150 per hour. Additional time will not be prorated. All additional compensation for the performance beyond the contracted time will be due at the end of the scheduled event. Payments may be made in cash, check, or money order. Payments for overtime will be accepted via cash only. A \$50 fee will be charged for any returned checks.

Deposit and Final Payment:

Clients understand that a 10% non-refundable deposit and a signed Agreement are required to secure Date of Event. Further, Clients understand they are responsible for submitting payment(s) to Lumos Events Chicago for the final balance remaining prior to the Date of Event. Please make checks payable to Lumos Events Chicago. A \$100 late fee will be applied if the final payment is not received prior to the Date of Event. Please note the Deposit is non-refundable in the event of a cancellation.

Cancellation:

Clients understand failure to make payment in full as scheduled, may result in this Agreement being cancelled. For cancellation made between (12) months to (6) months prior to the Multi-Services date, I am responsible for 50% of the balance due of my Lumos Events Chicago Multi-Services Agreement Contract. For cancellation made between (6) months and the Multi-Services Agreement date, I am responsible for paying 100% of the balance due of my Lumos Events Chicago Multi-Services Agreement Contract. If I fail to make any payments or fail to satisfy my Lumos Events Chicago Multi-Services Agreement Contract 30 days in advance of our Multi-Services date as is required, I agree that this contract is cancelled and all of my previous payments are forfeited. Lumos Events Chicago reserves the right to modify and/or cancel this contract if at any time we feel that our obligations cannot be met. In the event I elect to cancel my event with Lumos Events Chicago, I agree that I will submit my request for cancellation to Lumos Events Chicago in writing. In the event of fire, natural disaster, tragedy, or proven life threatening emergency, your liability is limited to a full refund of all monies paid (90) days after the Multi-Services Agreement Contracted date.

Coverage:

Lumos Events Chicago appreciates the opportunity to contribute our professional entertainment services for your special event. Our goal is to provide you with quality service and make every effort to ensure that you are provided with professional entertainment services. This Agreement shall be effective on dates specified in this Agreement or until all obligations set forth in the Agreement have been satisfactorily fulfilled, or the Agreement has been terminated, whichever occurs first. Lumos Events Chicago shall perform all of the services set forth in this Agreement and agrees to meet all requirements requested by Clients for our professional services.

Special Requests and Music Requirements:

Clients agrees that any information regarding special requests, schedules, song requests, event planning, and any other event details, must be provided to Lumos Events Chicago no later than 30 days prior to your event. Information and music requests received after this date cannot be guaranteed for your event.

Travel and Setup Time:

Client agrees that travel time will be charged on all travel that exceeds one hour from Lumos Events Chicago location. Travel time will be charged at \$50 per hour. Setup will be one hour prior to the listed Event Start Time. Any additional time required for setup that exceeds one hour will be charged at \$200 for each additional hour.

Event Location Setup:

Clients are required to inform Lumos Events Chicago of any Stairs, Elevators, Unpaved access, or Multi-Level setting at the Event Location. Failure to do so may result in a late start of the event without compensation for lost time to Clients. Clients agree to pay or reimburse Lumos Events Chicago for any parking fees related to this event. Access to the event will be the responsibility of the client.

Refreshments:

Clients agree that if a meal is served during a performance, a meal is requested for Lumos Events Chicago staff. Please let us know if a meal is not available. Non-alcoholic beverages are requested to be provided by the client for the performer(s) for the duration of the event. Lumos Events Chicago staff will display proper respect and etiquette to enjoy their meal and beverage at their setup location. Please notify the catering company or food service to coordinate with the performer(s).

Damage, Loss, Theft:

Clients agree to accept full responsibility for the Theft, Damage, or Loss of Lumos Events Chicago equipment caused by event attendees while equipment is in the Event Location.

Requirements for your event:

Clients shall ensure Lumos Events Chicago staff are provided with adequate protection from direct sun, hot or cold weather in order to protect the safety of Lumos Events Chicago staff and equipment. Additionally, Clients shall ensure at least four separate 120 volt, 15 amp electrical circuits are provided.

Limitations of Liability, Indemnification:

The clients agrees to hold harmless and indemnify Lumos Events Chicago and staff, and all individuals and entities associated therewith, against all costs, damages, claims, demands and liabilities, including reasonable attorney's fees arising out of any performance provided by Lumos Events Chicago or the equipment used by Lumos Events Chicago. Clients also assume liability against verbal and physical abuse against and for the safety of Lumos Events Chicago staff at all times.

Entire Agreement and Amendment:

This Agreement constitutes the entire agreement and understanding of the parties and replaces any prior or contemporaneous agreement, whether written or oral. Any handwritten changes on the face of this document shall be ignored and have no legal effect unless initialed by all parties.

Excused non-performance:

If for any reason beyond its control, but not limited to acts of god, acts of war, accidents, government requisition, Lumos Events Chicago is unable to perform its obligations under this agreement without further liability of any nature, upon return of the client's deposit. In no event shall Lumos Events Chicago be liable for consequential damages of any nature for any reason whatsoever.

Choice of Law and Venue:

This Agreement shall be construed under Illinois law with venue in Cook County.



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Scope of Work for Entertainment and Services Requested:

Service	Description of Services and Equipment	Amount
Gold Wedding Package	This is an example Lumify package. <ul style="list-style-type: none"> Really easy to use QSC pro audio speakers Wireless mic Over 60,000 songs in library Overtime charged at \$300 for each hour after 6.5 hours 	\$2,000
Photobooth Addon	This is an excellent upsell item.	\$325
Total for Event:		\$2,325

Deposit (10%) Due: \$232.50
Due Dec 24, 2023

Contract Date: _____

Balance Due: \$2,092.50
Due Feb 07, 2024

Please make all checks payable to: Lumos Events Chicago

I understand and agree to the terms of this Agreement. Please print and sign below, that you have READ and APPROVED the terms of this Agreement:

Lumos Events Chicago

By: *John Hancock*
Date: 02/03/2024

Additional Signer

By: _____
Date: _____

Example Client

By: _____
Date: _____